**Title: 15 pt bold (centered)**

**Authors’ Name: 12 pt bold (Centered)**

Author’s affiliation: 12 pt

*Email address: 12 pt*

Leave one 15-point blank line after the title. Leave two 12-point blank lines before and after the abstract. Indent the abstract 1.27 cm from margins on both sides. Do not include the label, ‘abstract’ before the body of the abstract. The abstract must be 10 point and must not include any coloured fonts. The abstract must not exceed 200 words. The left, right and bottom margins for the entire document must be set at 4.44cm. The top margin must be set at 3.00cm. The entire document must be in Times New Roman. The abstract must have justified text alignment.

*Keywords: Italicized; semicolon to separate keywords*

1. **Section headings: 11 pt bold**

Leave a blank line before and after each heading and subheading. All headings must be in Times New Roman. See information about footnotes below.[[1]](#footnote-1) The main body text must be left-aligned, including footnotes.

* 1. **Subsection headings: 11 pt bold**

Start the first paragraph after a section or subjection heading with no indentation. The main text must be in Times New Roman and 11 point. Do not leave a blank line between paragraphs.

Indent each paragraph following the first by 1.00cm. Section and subsection labels must be indented 1.00cm from the left margin, so that they are aligned with the indentation of the paragraph.

* + 1. *Sub-subsection headings: 11 pt italicized*

The footer, which starts at the next page, includes publication information must be in italicized 10 point Times New Roman. Type your name in the footer below. The footer will not appear on the first page of your paper.

1. **Examples**

Put all examples in tables with invisible lines. Each example must have its own table, even if it is the second part of a previous example. Do not use tabs. Examples must be in 11 point Times New Roman. Between each example there must be an 11 point space. Included in your table must be the example number in its own column. All gloss elements must be in italics and the English translation will be in single quotes and not italicized. Abbreviations in the gloss line should be in small caps, and an alphabetical list of abbreviations should be provided either in an appendix or a footnote appearing a. at the beginning of the paper or   
b. at the first glossed example.

Tables will be separated from the preceding paragraph or table by a single blank line. Text within example tables should be left-aligned. This includes glossed examples like Example 1, and also lists of data as in Example 2. Any reference to examples, figures, or tables in the text should have a capitalized label, e.g. “Example 1/Figure 2/Table 3 shows that …”.

Examples that are more than one line long are to be split into rows to ensure that they remain inside the given margins. There must not be any blank rows between separate rows of the same example. The translation will be in a single merged cell as the last row in the table.

The first column of the table must be 1.00cm wide and only contain the reference number of the example. If your example is divided into two or more parts, the identifying numerals or letters will appear in the second column that must have a width of 0.7cm.[[2]](#footnote-2)

Borders are shown for your reference.

Examples must not have any border lines as in (1b) and (2).

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| (1) | a. | ne mi pewárimabahí | | | | | |
|  |  | ne | mi | pewá | -ri | -ma | -bahí |
|  |  | *1sg.n* | *2sg.a* | *smoke* | *-caus* | *-fut.sg* | *drink* |
|  |  | -wa | -chi |  |  |  |  |
|  |  | *-hab.pass* | *-loc* |  |  |  |  |
|  |  | ‘I will make you smoke at the drinking party’ | | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | b. | ti michípiri tamí láantiki | | | | | |
|  |  | ti | michípiri | tamí | láan | -ti | -ki |
|  |  | *dem* | *splinter* | *lsga* | *bleed* | *-caus* | *-pst* |
|  |  | ‘the splinter made me bleed’ | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (2) |  | *Singular* | *Plural* | *Translation* |
|  | a. | buch | bicher | ‘book’ |
|  | b. | hond | honn | ‘dog’ |
|  | c. | grond | grënn | ‘ground’ |
|  | d. | kand | kanner | ‘child’ |

Any text following examples, tables, and figures should be aligned to the left margin and should not be indented. Avoid splitting examples over page breaks.

1. **Experimental Tables and Figures**

Page boundaries between table and figure titles and the actual table/figure, or in the middle of tables, should be avoided.

* 1. **Tables**

There are different conventions for tables depending on what type of data they present. Consult the [APA 7 guide](https://apastyle.apa.org/style-grammar-guidelines/tables-figures/sample-tables) for more details. In general, tables must all be numbered, titled, and have column headings/titles. Headings should be centered, and information in the leftmost column should be aligned to the left. Text in other columns should be centered unless aligning to the left would improve readability.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Table 1.** *Table Title* | | | | |
| Age | Task 1 | | Task 2 | |
| *M* | SD | *M* | SD |
| 18-39 | 2.44 | 0.1 | 5.4 | 0.05 |
| 40-59 | 2.21 | 0.43 | 5.8 | 0.61 |
| 60-79 | 1.97 | 0.08 | 5.2 | 0.27 |
| *Note.* (10 point) Here, if necessary, add other relevant information or describe the table if it can’t be interpreted or understood from the title or content alone. | | | | |

* 1. **Figures**

These include graphs, charts, plots, photos, and other images. Graphs and charts with x- and y-axes should have axis labels, axis titles, and tick marks. Legends should also be included if applicable. The text for these elements should be between 8-14 pt.

|  |
| --- |
| **Figure 1.** *Figure Title* |
|  |
| *Note.* (10 point) Here, if necessary, add other relevant information or describe the table if it can’t be interpreted or understood from the title or content alone. |

1. **About the Author**

Authors are encouraged to position or locate themselves relative to the topic of their research in this section. Positionality recognizes that the context, background, training, and experiences of a researcher inform the questions they may ask, how they might seek to answer these research questions, and the goals of their work.

1. **References**

References must be 11 point. The label ‘References’ must be centered 11 point bold as with the other labels. Leave two blank lines after the last line of the text. References must follow [APA 7 citation guidelines](https://apastyle.apa.org/style-grammar-guidelines/references) including proper indenting of each line that follows the first. References should not be split over page breaks. DOIs should be included when available. Those longer than 55 characters should be shortened using [shortdoi.org](http://shortdoi.org). It is best to avoid DOIs on a separate line from the rest of the reference. While DOIs are hyperlinks, they are not underlined.

**References**

Beard, R. (1995). *Lexeme-morpheme base morphology*. State University of New York Press.

Halle, M., & Marantz. A. (1993). Distributed morphology and the pieces of inflection. In K. Hale & S.J. Keyser (Eds.), *The view from Building 20: essays in linguistics in honor of Sylvain Bromberger* (pp. 111–176). MIT Press.

Harris, A. C. (2016). *Multiple exponence*. Oxford University Press.<https://doi.org/g9gx>

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**Appendix A**

The Appendix section must be Times New Roman and 11 point. The label ‘Appendix A’ will be centered and in boldface. All appendices should follow the References section. The appendices section will be consecutively labelled following the alphabet. Start with ‘Appendix A,’ followed by ‘Appendix B,’ etc.

1. Acknowledgements may be included as a footnote on the first page of your submission using 10-point Times New Roman and numbered with Arabic numerals. Other footnotes should be used sparingly. If they are used, please follow [APA 7 guidelines](https://apastyle.apa.org/style-grammar-guidelines) on footnotes and endnotes. [↑](#footnote-ref-1)
2. Abbreviations: ‘a’ animate; caus ‘causative’; dem ‘demonstrative’; fut ‘future’; hab ‘habitual’; loc ‘locative’; n ‘nominal’; pass ‘passive’; pst ‘past’ sg ‘singular’. [↑](#footnote-ref-2)